



# Part 3: Reflections and lessons learned from the GAP process

Elin Engström, PhD, EU Grants Officer

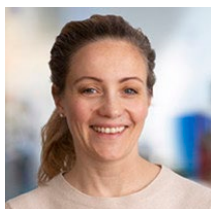
# Topics

- 1 GAP process at KTH
- 2 Internal kick-off meeting – some aspects to consider
- 3 Supporting novice partners
- 4 Common GAP adjustments
- 5 Tricky things

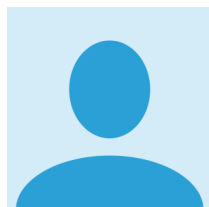
# 1 GAP process at KTH

## KTH Research Support Office/Research Funding Group – EU Funding

### Pre Award Research Advisors



**Anna Raask**  
Research advisor HEU

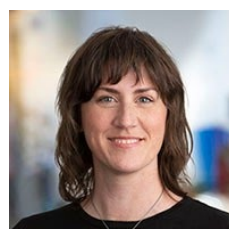


**Xiaobing He**  
Research advisor MSCA,  
ERC

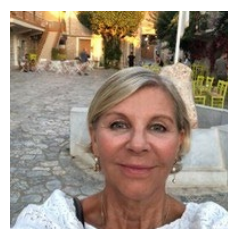
### Grants Officers (EU and International projects )



**Jeanna Ayoubi**  
EU (KTH Coordinator )  
ERC  
(group Leader – PM)



**Elin Engström**  
EIT-projects  
EU (KTH Coordinator and  
other *EU-projekts*)



**Lize-Lotte  
Anderson Spadolini**  
EU (KTH partner)



**Alexandra Liverts**  
EU (KTH partner)  
US funds



**Anki Stjernberg**  
MSCA

### Research Advisors



**Jenny Karlsson**  
Export control advisor  
US funds



**Fredrik Karlsson**  
Export control advisor  
Research ethics advisor

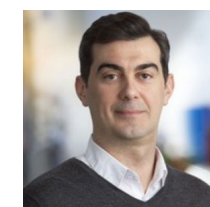
### Post Award Project Managers



**Daniel Vare**



**Suat  
Sevencan**



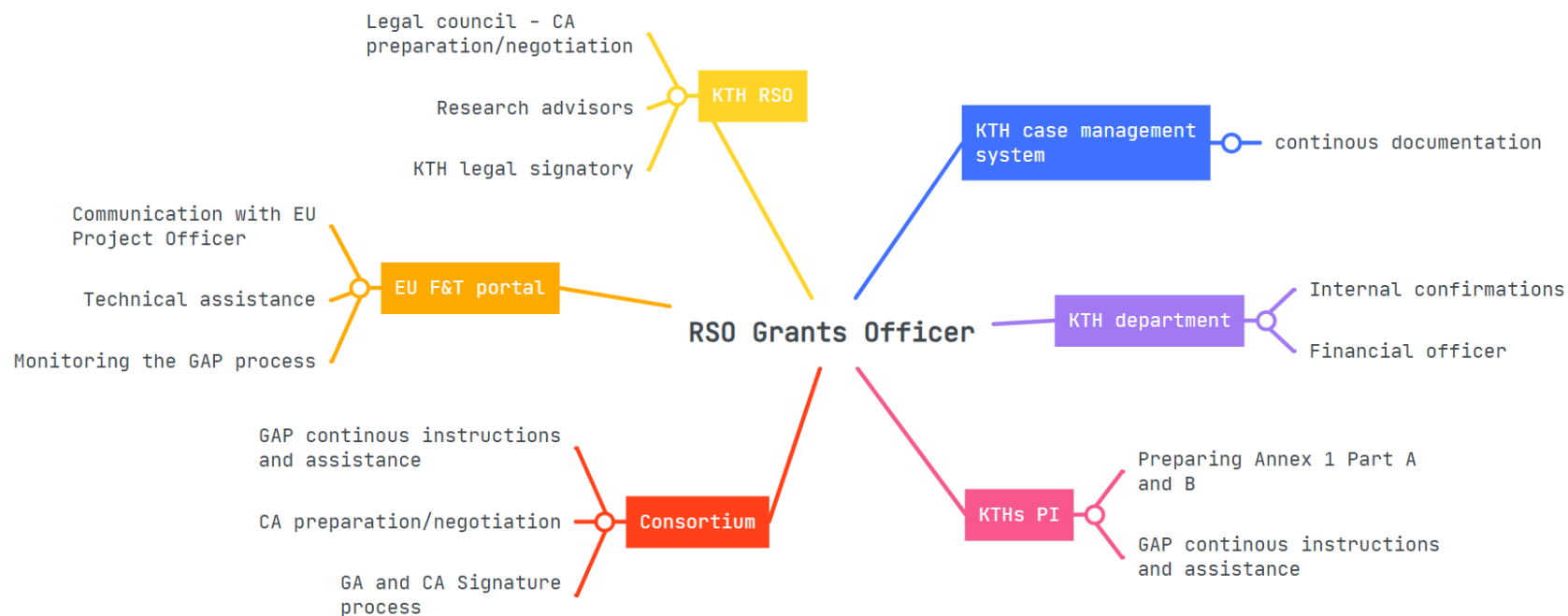
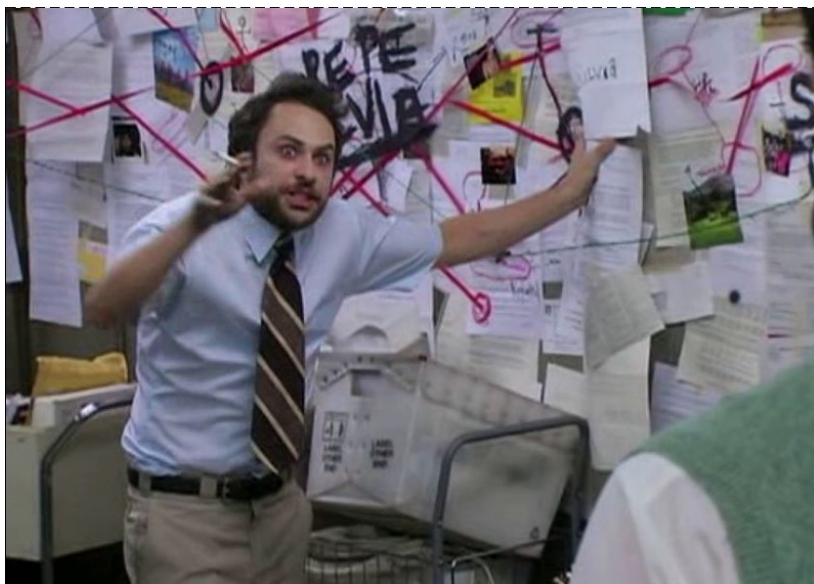
**Georgios  
Papathanasiou**



**Daniel  
Hutchinson**

# 1 GAP process at KTH

***- Let me guide you through the GAP process***



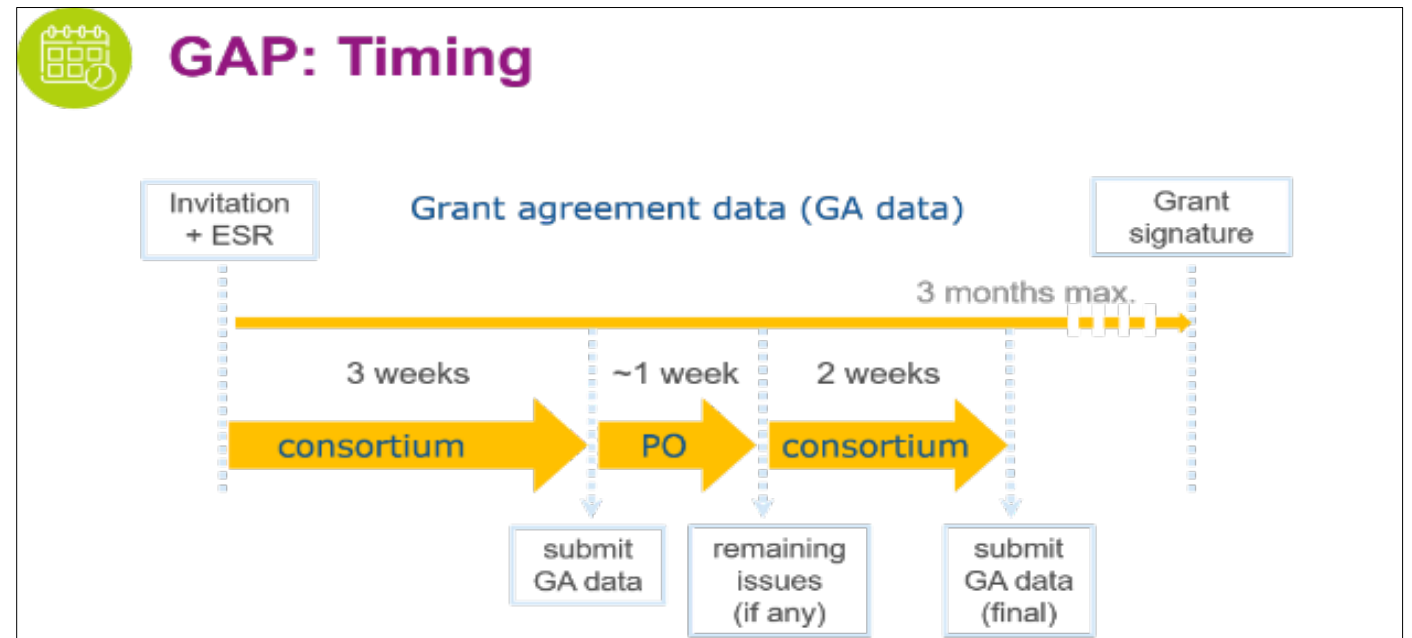
## 2 Internal kick-off meeting – some aspects to consider

### PI's previous experience

- with the funding programme /as coordinator ?
- with the partners?
- Who is the project manager

### Introducing the GAP process

- Timeline
- GA/CA in parallel



## 2 Internal kick-off meeting – some aspects to consider

### Expectations

- Preferred communication with funding body?
- Preferred communication with consortium?
- Internal administration, communication and confirmations

### Boundaries

- Annex 1 Part A and B is PI's responsibility to finalise – I can advise
- It is not my obligation to chase the partners - if necessary this is PI's job

## 3 Supporting novice partners

### Essential information in the EU portal

- Validating accounts
- GEP
- Assigning LEAR, PLSIGN, participant contact

### CA Payment plan

- Many industry/SME partners
- Partners PI has not worked with before
- The reason is to protect the consortia – not the coordinator

## 4 Common GAP adjustments and its consequences

- Budget/efforts adjustments between partners or between cost categories
- Beneficiary, affiliated entity or third party providing in -kind contribution?
- External ethics advisor or ethics WP by force from EU

# 5 Tricky things

- Adapting the communication and timeframes for actions needed
- Who is *really* the coordinator?
- You learn as you go

# Thank you!

**Me trying to explain what an  
EU grants officer do at KTH**

